

AGR

Engaging.
Contemporary.
Art.



Members'

Show & Sale Guidelines 2024

April 11 -
May 11, 2024

Submissions Open
February 15



Official Exhibition Sponsor

WWW.ARTGALLERYOFREGINA.CA/MEMBERS-SHOW-AND-SALE

Art Gallery of Regina, P0 Box 1790, Regina, SK, S4P 3C8
306.522.5940 info@artgalleryofregina.ca

Free admission | Hours: 11-7 Tues - Thurs & 1-5 Fri - Sat | www.artgalleryofregina.ca

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ART GALLERY OF REGINA
2420 ELPHINSTONE STREET
REGINA, SK S4T 7S7



DATES TO REMEMBER

FEBRUARY 15 Submissions Open

MARCH 18 Entry Deadline

APRIL 4 Artwork Drop Off
10:00 AM - 5:30 PM

APRIL 11 Show Opens

APRIL 13 Opening Reception
1:00 - 4:00 PM

MAY 11 Show Closes

MAY 12 Artwork Pickup
12:00 - 5:00 PM

How do I submit my work?

We are accepting applications online only through our submissions form.
View the Online Submission Form at www.artgalleryofregina.ca/members-show-and-sale

If you are experiencing any difficulties or cannot access a computer, please call 306.522.5940, and a staff member will be happy to assist you!



Who Can Submit?

You must:

- be 18 years of age or older
- be a resident of Saskatchewan
- be a current AGR member in good standing

Not a current member? Renew or purchase your membership online:

<https://www.artgalleryofregina.ca/memberships>, over the phone (306-522-5940), or in-person (2420 Elphinstone Street).

What Can I Submit?

- You may submit work to any or all categories. See the following pages for details on each category.
- All artwork must be the artist's original creation, not a copy of another artist's work or made from a kit.
- The person submitting the work must be the creator.
- Work created in a class or workshop *is* appropriate.
- All artworks must be for sale.

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Categories Overview



You may submit work in any or ALL of these categories.

WALL WORK

Primarily two-dimensional works, framed or on canvas, that hang from a single nail.

LIMITS

Two (2) wall works per entrant.

TABLE WORK

Primarily 2D artworks sized up to 15 inches displayed on table-top easels.

LIMITS

One (1) table work per entrant.

LARGE PEDESTAL WORK

Primarily 3D work over 12 inches in any direction in any media not suitable for wall hanging.

LIMITS

Three (3) large pedestal works per entrant.

SMALL PEDESTAL WORK

Primarily 3D work under 12 inches in all directions in any media not suitable for wall hanging.

LIMITS

Six (6) small pedestal works per entrant.

WORKS ON PAPER

Unframed items (prints, photographs, drawings, etc.) on paper; these items are loose in a bin for browsing.

LIMITS

Six (6) works on paper per entrant.

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WALL WORK GUIDELINES

- Primarily two-dimensional works, framed or on canvas, that hang from a single nail.

LIMITS

- Two (2) wall works per entrant.
- Must be one continuous piece: no diptychs, triptychs, or other joined or non-joined groupings.
- Size cannot exceed 40 inches in any dimension.
- Weight cannot exceed 15 pounds.
- Must be prepared for hanging from a single nail.

Work must be in sellable condition:

- Clean (free from stains and smudges)
- Fully dried
- Frames should be clean and sturdy
- Canvas stretchers & supports should not be warped or loose
- All pieces must be well-affixed, and no broken or damaged work will be accepted
- Completed (not unfinished)
- Fragile surfaces (such as pastel or charcoal) should be fixed (with spray fixative)
- Work must be prepared for hanging: using wires and D-rings (see page 12 for instructions).
- Business cards may be attached to the back



Table Work Guidelines

- We have seen how much exhibitors and purchasers love to browse table-top easels of small paintings and are pleased to make this a permanent category!
- Primarily two-dimensional works, framed or on stretched canvas.
- Must be 15 inches or smaller in all directions.

LIMITS

- One (1) table work per entrant.
- Must be one continuous piece: no diptychs, triptychs, or other joined or non-joined groupings.
- Size cannot exceed 15 inches in any dimension.

Work must be in sellable condition:

- Clean (free from stains and smudges)
- Fully dried
- Frames should be clean and sturdy
- Canvas stretchers & supports should not be warped or loose
- All pieces must be well-affixed, no damaged or broken work will be accepted
- Completed (not unfinished)
- Fragile surfaces (such as pastel or charcoal) should be fixed (with spray fixative)
- Business cards may be attached to the back
- Prepared for hanging by purchaser



Works on Paper Guidelines

- Unframed items (prints, photographs, drawings, etc.) on paper; these items are loose in a bin for browsing.
- Back works-on-paper with sturdy cardboard and wrap in plastic.
- Size cannot exceed work 22 x 30 inches.

LIMITS

- Six (6) works on paper per entrant.

Work must be in sellable condition:

- Clean (free from stains and smudges)
- Fully dried
- Completed (not unfinished)
- Fragile surfaces (such as pastel or charcoal) should be fixed (with spray fixative)
- Undamaged
- Business cards may be attached to the back



Example of work on paper backed and wrapped for browsing in the print bin.
Image courtesy Zhong-Liang Huang



Large Pedestal Work Guidelines

- Pedestal work includes jewellery, pottery, sculpture, textiles and three-dimensional work not suitable for wall-hanging.
- Primarily 3D work over 12 inches in any direction.

LIMITS

- Three (3) large pedestal works per entrant.
- Work must be able to sit safely on a pedestal (not too large or precarious).
- Size cannot exceed 25 inches in any dimension.
- Weight cannot exceed 20 pounds.

Work must be in sellable condition:

- Clean, free from stains, smudges
- Thoroughly dried/fired
- Made from stable materials
- All pieces must be well-affixed
- Pottery should be free from cracks or damage.
- Label pottery that is not food-safe
- Label work on the bottom for identification using the AGR's printable tags or your own tags with artists' full name, artwork title (or other identifier, if not titled), material, and price.
- Attach pottery labels with string or stickers. Ensure that labels are visible so that works can be easily identified for purchase.
- Business cards may be submitted with items to be placed next to artwork on pedestals.



Small Pedestal Work Guidelines

- Small pedestal work includes jewellery, pottery, fibre art, sculpture and three-dimensional work not suitable for wall-hanging.
- Primarily 3D work under 12 inches in all directions.

LIMITS

- Six (6) small pedestal works per entrant.
- Jewellers are encouraged to provide their own display stands and direct the display of their work.

Work must be in sellable condition:

- Clean, free from stains, smudges
- Thoroughly dried/fired
- Made from stable materials
- All pieces must be well-affixed
- Pottery should be free from cracks or damage.
- Label pottery that is not food-safe
- If special care is required, include care instructions and items with packaging.
- Label work on the bottom for identification using the AGR's printable tags or your own tags with artists' full name, artwork title (or other identifier, if not titled), material, and price.
- Attach pottery and jewellery labels with string or stickers. Ensure that labels are visible so that works can be easily identified for purchase.
- Business cards may be submitted with items to be placed next to artwork on pedestals.

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HOW TO SUBMIT

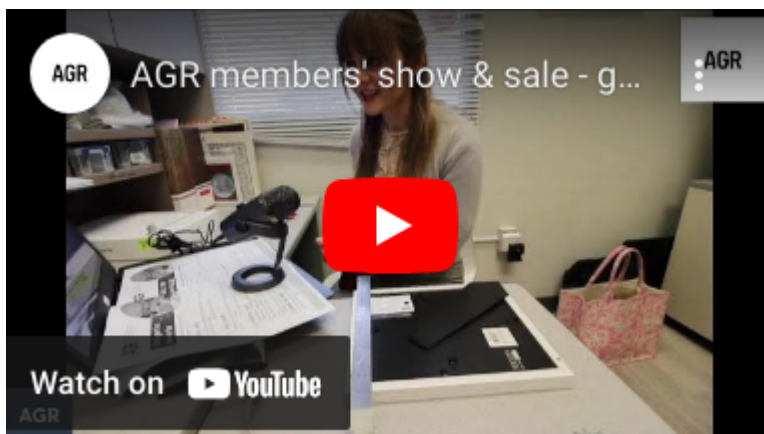
- To enter, simply fill in the online submission form with your personal details and artwork label information.



The Show & Sale submission form is available at www.artgalleryofregina.ca/members-show-and-sale.

Watch our YouTube video from 2023 for details on how to complete the online entry form and prepare your work for the AGR's Members' Show & Sale.

Please note dates mentioned in the video do not apply to the 2024 Show & Sale.



Submit your form & images by midnight on March 18, 2024.

If you don't use email or cannot fill in the form, please call the gallery (306-522-5940), and staff will complete the online form on your behalf.

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HOW TO SUBMIT



When filling out your form, please remember:

- ensure the **artwork label information** you enter is **correct** (we print labels directly from the information sent);
- only complete the fields for the appropriate categories - **leave fields that do not apply blank** (for example, if you are not submitting wall work, leave all of these fields blank);
- Ensure that you enter your **full name, phone number, address, and email address**;
- **Provide photographs** of all artwork(s) you are submitting to the Show & Sale in any of the following ways:
 1. upload your photographs through the online entry form
 2. email images of your work to info@artgalleryofregina.ca
 3. use a file sharing service such as WeTransfer or GoogleDrive
 4. deliver photographs of your artwork to the gallery on a USB drive on artwork drop off day
 5. ask the gallery to take photos for you
- **Name the image files** (photographs) of each piece of artwork **in the following format: 01_TITLE_ARTISTNAME_MEDIUM_PRICE**

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Where will the Show be?

The AGR plans to host the Show & Sale **both online and in person** in the Art Gallery of Regina's Main Gallery space.

All members are automatically included in both the online and in-person exhibitions. We have upgraded our online sales platform to be even easier to navigate, making it even easier for our community to engage with your works.

Gallery



Webpage



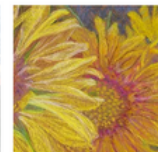
Rod Wood, Orange Yr' Glad,
2022
C\$233.20



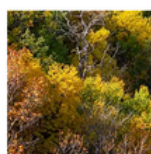
Rod Wood, Lolloping Lily,
2022
C\$233.20



Rod Wood, Bulyea Crossing,
2022
C\$106.00



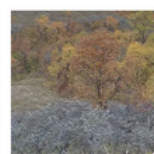
Rod Wood, Sunflower Trio
C\$212.00



Rod Wood, Ascending to
Heaven, 2022



Rod Wood, Deer Trail, 2022
C\$159.00



Shirley Wood, Last Mountain,
2022



Shirley Wood, Splintered Log
C\$212.00

- The AGR is located inside the Neil Balkwill Civic Arts Centre (2420 Elphinstone St., Regina). The nearest intersection is College Avenue and Elphinstone Street.
- Accessible parking is available at both the front and back doors to the building. All parking is free.
- The AGR is always a free admission gallery. Our hours are:

Tuesdays - Thursdays.....11 am - 7 pm

Fridays - Saturdays.....1 - 5 pm

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Location Map



the nearest bus stop with
service from #8 & #9 busses



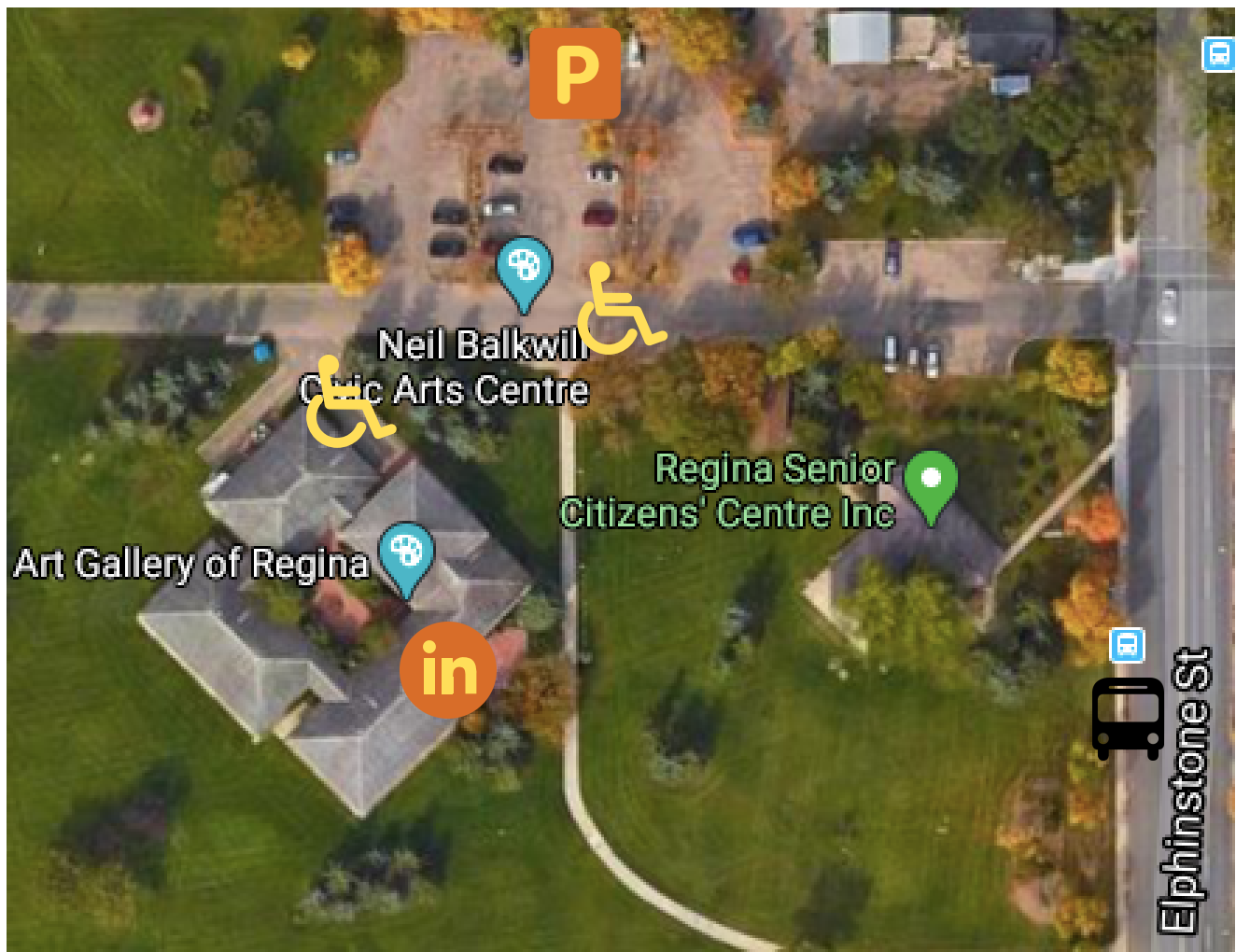
parking in the Neil Balkwill Civic Arts
Centre parking lot is free



this symbol marks the front entrance door to the building



this symbol indicates accessible parking and loading zones



Pricing Your Work

All submitted artwork must be for sale.

- **Minimum price: \$15**
- **Maximum price: \$800**

Price your work thoughtfully.

Consider:

- the labour and materials invested in your work (including framing),
- what people are likely to pay for artwork,
- how other Show & Sale participants are pricing their work,
- and that 30% of artwork sales support the Art Gallery of Regina.

Sales

- The Members' Show & Sale is one of the Art Gallery of Regina's most important fundraising events.
- The AGR is a charity that serves the public good through free, publicly-accessible exhibitions, free artist talks, affordable workshops and more. Thirty percent (30%) of Members' Show & Sale sales directly support the AGR's charitable activities. By submitting work to the Members' Show & Sale, you agree to contribute 30% of sales to the AGR.
- The AGR handles all sales for the duration of the Members' Show & Sale; participating artists should sell work included in the Show & Sale independent of the gallery for the duration of the event.
- The AGR mails cheques (for the balance of sales proceeds) to artists.
- Following the Members' Show & Sale's closing, artists receive a charitable tax receipt for the donated portion of artwork sales (30%) and a cheque with the balance (70%) of the sale proceeds.
- We remit GST to artists who have provided us with their GST numbers.
- Please do not calculate GST or PST into the price when pricing work.
- We regret that due to the high volume of sales, we cannot notify artists of their sales until after the Show & Sale closes.
- For privacy reasons, we cannot share purchaser information. We recommend that you include a business or thank you card so buyers may contact you if they wish.





How to Tag Your Work

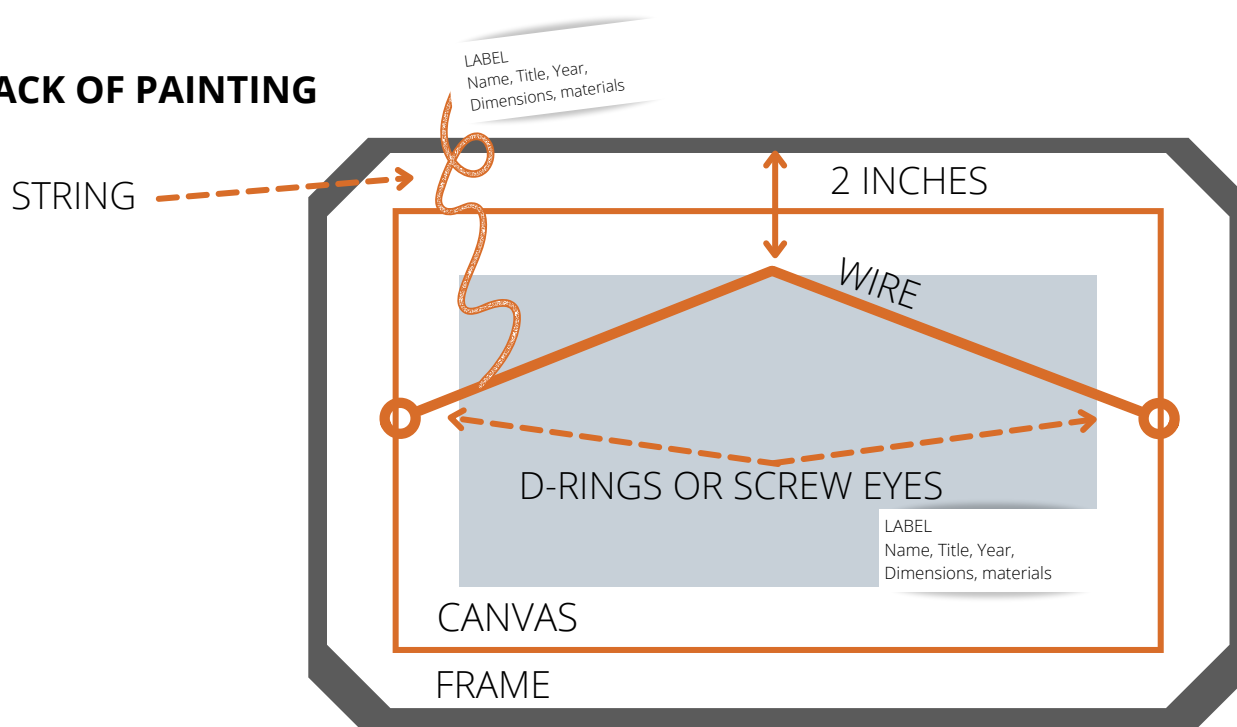
- All submitted work MUST be tagged.
- Tags are available on drop-off day for anyone who has forgotten or was unable to tag their work in advance.
- A printable artwork tag is available on our website: www.artgalleryofregina.ca/members-show-and-sale. Submitting the online form does not preclude the need to tag your work.

- Two artwork label tags are required for wall work.

See the diagram below for how to attach your label tags to wall work.

1. One tag should be firmly affixed to the back of the canvas or frame.
2. A second tag should be attached by a string so that it can hang over the front to assist us during installation.

BACK OF PAINTING





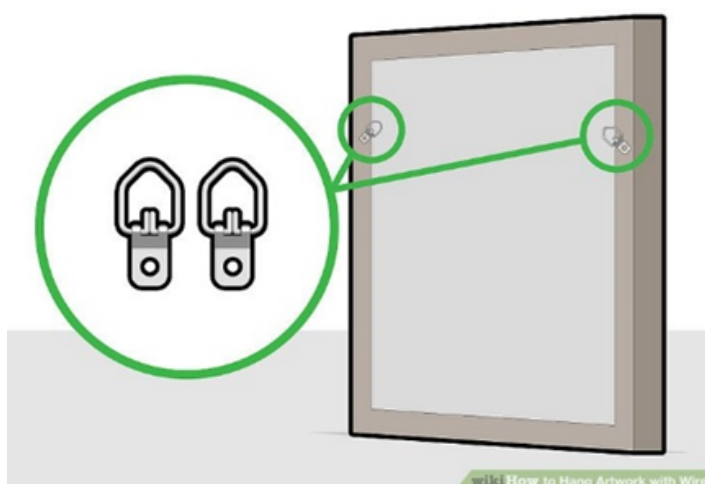
Attach Wires & D-rings

All wall pieces **MUST** be ready to be hung with one nail.

We can not accept and display works on the wall that are not prepared with D-rings and picture wire.

Please see below for instructions on how prepare work to hang on the wall with one nail.

Step 1: Affix D-rings to back of frame/stretcher with screws. Professional framed work or some commercial frames may already have these.



Step 2: Twist the wire securely to tie.

Step 3: Ensure that the wire won't stretch beyond the top of the work when weight bearing. We recommend 2 inches between the wire and the top of the artwork.

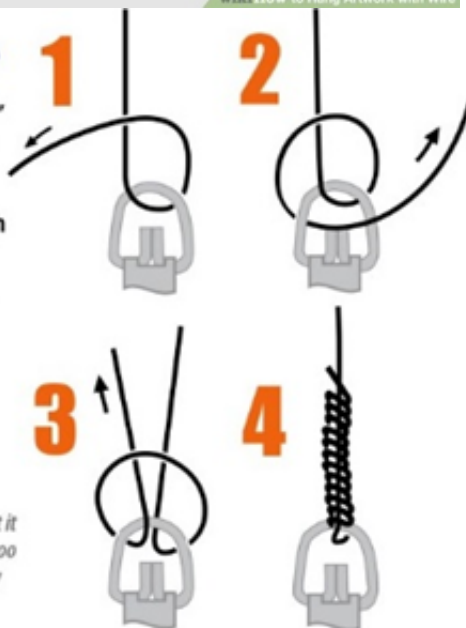
Tying Wire

1 Cut a piece of wire 4- 6" wider than the frame.

2 Loop one end of wire about 2 inches through D-Ring and follow wire tying steps 1-4.

3 Repeat on the other D-Ring leaving a small amount of slack in the wire.

TIP: If the wire is too tight it decreases its strength, if too loose the art will tilt away from the wall.





Tips for Photographing Your Work

Photographs of your work are mandatory.

The online sales web page is an invaluable supplement to the gallery exhibition, allowing those who cannot visit-in-person opportunities to view and purchase artworks online.

Please submit images that show your work to its best advantage.

Take good quality photos of each piece you are submitting. Your photos should:

- be taken straight on
- evenly lit
- represents colours faithfully
- not have glare (remove work from glass-fronted frames)
- be in-focus (not blurry)
- be cropped to edges of artwork (don't include too much wall) and straightened (not distorted)
- photographed against a neutral, non-distracting background.
- show the entire artwork. In the case of 3D work, take a shot of the best angle.

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Examples of Photographed Work



3D Example: image courtesy
Patrick Fernandez



2D Example: image courtesy
Madison Pascal

Here are a few online tutorials to help you photograph your work:

- <https://youtu.be/S0g4a1Ge-Ds>
- <https://youtu.be/QyKiq3XrnR8>